

# PRACTICE REVIEW PROJECT

## FOR PRACTICE MANAGERS

**GPEX**  
PROGRAM  
INFORMATION

**phn**  
COUNTRY SA  
An Australian Government Initiative

# WHAT IS THE PRACTICE REVIEW PROJECT FOR PRACTICE MANAGERS?

The Practice Review Project for Practice Managers (PRPPM) is a 16-week virtual coaching program that takes Practice Managers through a comprehensive business review process and supports the planning of practice improvement and change. It is a collaborative program funded by Country SA PHN and GPEx, delivered by Business Coaches Ms Jody Bund and Ms Corrine Allison.

**Are you ready to focus on your practice?**

# OVERVIEW

## Program Information

### PROGRAM AIM

Whether you manage a start-up or a well-established practice, the program will challenge you to critically assess where your practice is today and, determine what needs to change for tomorrow.

The program is aimed at:

- working on your practice to set it up for long-term success; and
- developing your skills to be able to lead with confidence and be the best you can be.

### PROGRAM AIM

Working with your business coach you will be taken through a proven Practice Review System to:

- discover what is most important to you in your practice + your life
- assess your practice strategy + staffing structure
- assess your practice culture + performance
- get to the core of your practice issues + determine priority issues
- establish a Strategic Plan on a page
- create an Action Plan for practice improvement and change

# DETAILS

The Practice Review Project for PMs has been created for busy health executives who manage a practice

## PROGRAM AIM

- Program orientation ½ day workshop, onsite at GPEx
- 1 x 90-min Review Discovery Session
- 6 x 60-min 1:1 practice review coaching sessions
- 6 x coaching session summaries
- 1 x Practice Principal / Partner presentation
- A Strategic Plan on a page
- A personalised Practice Improvement Action Plan

## PLUS

- the opportunity to participate in 3 x lunchtime webinar sessions with guest experts sharing valuable information about managing a successful healthcare practice
- access to Practice Review Project worksheets, templates and resources
- tailored advice, support and motivation to keep you focussed on achieving long term success in your practice and in your role.

## HERE'S WHAT YOU'LL NEED TO DO

- set aside approx. 1-hour each week for uninterrupted 'thinking' time
- participate in 6 x 1:1 60-min coaching sessions via video conference
- undertake a range of review tasks and activities each week
- have a positive and open mindset
- be ready to be challenged and consider change
- commit to a bit of hard work!

# WHEN

## Participant Selection and Program Training

Official program launch:	24 February 2020
Funded places available:	6 rural positions
Participant EOI's applications open:	24 February 2020
EOI's applications close:	6 March 2020
Participant EOI assessment:	10 March - 11 March 2020
Participant selection calls:	12 March 2020
Participant notifications:	by 5pm 19 March 2020
Program start date/orientation:	23 March 2020
Program finish date:	10 July 2020



Jody's Role in our practice  
has been transformative.

- Dr Marie Reichstein,  
Smart Orthodontics



# APPLICATIONS

To be considered for one of the six rurally funded positions for the Practice Review Project for PMs complete the Expression of Interest application

## PROGRAM AIM

For EOI enquiries contact: Ms Kiara Beens at [kiara.beens@gpex.com.au](mailto:kiara.beens@gpex.com.au)  
For program information: visit [jodybund.com/gpex-prppm](http://jodybund.com/gpex-prppm)  
For program enquiries contact: Ms Jody Bund at [jody@jodybund.com](mailto:jody@jodybund.com)

## SELECTION COMMITTEE

Tim Piper	Director Support Services
Noelene Cooper	Project Manager
Jody Bund	Business Coach and Consultant



I have increased  
confidence and our  
business has improved.

- Kristy McQueen, Practice  
Manager General Practice